

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Felix Road Gates 2 (Lift replacement)

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	yes
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): **Easton – Easton Community Centre**
Lawrence Hill – Felix Road Adventure Playground

1d. Summarise the project you want to deliver: (50 words maximum)

A new lift at Easton Community Centre and refurbishment of gates and pavement barrier gates at Felix Road Adventure Playground

1e: Fund Sources	How much are you seeking?	
CIL	£	72000
S106	£	
Total:	£	

Section 2. Your Project details:

Section 2a. Name of your group or organisation: **Eastside Community Trust**

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

WE ARE EASTSIDE COMMUNITY TRUST. OUR VISION IS TO MAKE EASTON AND LAWRENCE HILL A PLACE OF POSSIBILITY

We provide people of all ages with places and ways to connect. We are passionate about our community and putting local people in control so together we can build healthy and happy neighbourhoods. We inform and inspire action in Easton and Lawrence Hill making East Central Bristol a place of possibility for everyone.

Section 2c. Your Project:

New lift (replacement for broken) at Easton Community Centre

Gate refurbishment at Felix Road Adventure Playground

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Easton Community Centre is a busy, thriving hub that serves thousands of people a year. We have a nursery, a café, a community radio station and an HIV support charity all using our building supporting people. We are open six days a week to the public and host hundreds of community events and meetings a year. We are a key part of the council's social infrastructure. The building was open in 1989 and the current lift is the original lift. In 2023 it was becoming temperamental and broke down twice leaving people trapped inside. It has now been decommissioned meaning the second floor is inaccessible apart from a flight of stairs. The lift was also very out of date. This funding will enable us to upgrade the lift to current DDA standard and make the second floor accessible again.

Felix Road Adventure Playground has over 1,800 children on register and is a busy and vital play space in a densely populated and overcrowded area. The gates were installed in 1972 and have become increasingly difficult to open. The refurbishment will ensure staff and hirers can open the door (currently many people struggle) and also that it is securely locked over night. There are also two pavement/road barriers to stop children running out on to the road. These are left open all the time as they have got jammed. This funding will ensure that these are improved.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This project will continue to invest in two vital community assets in the council's portfolio of social infrastructure. These public spaces play an important role in civic and community life. Both have been in the community for 40 and 50 years and need investment to ensure they are safe, legally compliant and following Health and Safety policy and procedures.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increased accessibility	Number of people using meeting rooms	Room bookings
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

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Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](https://www.bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	Yes

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	

Disabled people	
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Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

This project is about reinstating the lift in Easton Community Centre so it is about ensuring access for people with mobility needs. Currently the only access to the second floor is by stairs as the original lift has finally broken beyond repair. It will also mean that the new lift is much higher standard than the current one. The door will be widened and increase access to more people than the original lift – the activity room, Brigstowe rooms and BCfm studio will be accessible.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This isn't really a project that needs the involvement of the wider community as it is a lift installation. We did have a WECIL access consultancy visit to review the lift and get recommendations for the new lift.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes		
If "yes" please provide contact details	Name: John Bos Tel: Email:		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

We have had seven quotes and had support from Spatia to review these. We will have a structural engineer (Peter Bone) to support us. Full board met to review quotes and appoint. We are recruiting a Facilities and Maintenance Manager in January who will support project managing of this. We will also have to get building control as well.

Please use guidance to complete

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	December 23	January 24	Feb 24	Mar 24	April 24	May 24			
Key Milestones:	Gate quotes	Appoint facilities and maintenance manager	Full designs and lift order	Building works to widen door		Install lift			
	Appoint lift supplier		Structural engineer drawings	Building prep works		Electrical works			
	Inform insurance								
			Contact building control		Gate repairs				

Section 4d. Project Delivery Budget

Capital costs	Funding sources
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Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Gates	5000	1000	0	4000	Youth Investment Fund	0	0	0	5000
Lift	80000	71000	0	9000	Reserves	0	0	0	80000
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)									

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes - seven
How did you choose your final quote?	Full board meeting and independent advice
How have you calculated your revenue/ maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	Attached

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

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Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	71000 April 2024 - £35,000 May 2024 - £36,000		
Total CIL/S106 funding:	71000		

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

Please use guidance to complete

We can no longer accept hand delivered application forms
